The Chair called the meeting to order at 4:35 PM.

ATTENDANCE
Jack Cunningham  Susan Clark (VTrans)  Kendall Gifford (staff)
Fred Bullock (Chair)  Gary Fox  Lew Sorenson
Tim Cullenen (Rockingham)  Nona Monis (Dover)  Mary Habig (CRT)
Reg Maynard  Lou Bruso  Dick Clark (Guilford SB)
Katie Buckley (Guilford TA)  Ed Metcalf

MINUTES APPROVAL
Minutes of the previous meeting, 13 June, were approved as submitted.

BUSINESS

Support Letter for Brattleboro Application to AARP
Matt updated the Committee on the support letter (enclosed with meeting packets) developed and sent by staff to Jennifer Wallace Brodeur AARP in support of the Towns’ application to be a site for one of two Active Living Workshops. Matt explained that the request for the letter was made by the Town staff with insufficient time to have the Committee review it. Because the goal of the project conforms with the goals and policies of the Regional Plan, and the Regional Transportation Plan, staff issued the letter “per staff review.”

FY12 Transportation Enhancement Grant Applicants
Representatives for each of four Windham Region potential applications presented summaries of their proposals and responded to Committee questions. Gary Fox reported that a fifth potential application, for improvements to the Bellows Falls Historic Train Station, is not being submitted this round pending further planning.

- Green River Covered Bridge Project, Town of Guilford, would perform major, repairs to this historic and essential structure. Closing of the bridge would result in 2 hours additional travel time. Work on the bridge would be performed so as to minimize travel disruption. Estimated cost $250,000.
- Saxton’s River Sidewalk Project, Town of Rockingham would reconstruct the sidewalk and pathway along Pleasant Valley Rd, that connects the Village with the Recreation Center. Work includes reconstruction of existing sidewalk segment, construction of new sidewalk where pedestrians now walk on gravel shoulder, and construction of new paved pathway and bridge within the road ROW or on town property, where there is currently a dirt and grass path. Estimated cost about $280,000. Project could be divided into three component phases.
- Valley Trail Project, Dover, would complete next segment of the Valley Trail adjacent to Route 100 in the West Dover Village. Project would include two crosswalks. Application is for $300,000. Total project costs estimated at $558,000
would be covered by the Town using economic development funds raised through the 1% local option tax.

- Access and Archaeological site development for the Natural History Museum at Hogback in Town of Marlboro. Estimated cost $25,000.

Committee discussed the projects, including raising question on the readiness of some proposals. It was agreed that determinations on these issues were matters appropriately left for VTrans to decide. It was further agreed that all four projects are consistent with the goals and policies of the Regional Plan. Lew Sorenson made a motion to direct staff to draft letters of support for each of the four projects, and contact the applicants directly with any recommendations or comments toward improving the applications. Motion was seconded, and passed without a “nay” or an abstention.

Traffic Calming and VT 30 Dynamic Striping:
Matt provided an update. VTrans has a protocol for traffic calming, largely an outcome of the WRC Route 30 Traffic Calming study. VAPDA is now working on recommendations for revisions. WRC Executive Director Chris Campany is facilitating this effort. A key consideration is adopting a framework for Town and State sharing of maintenance responsibilities where traffic calming modifications are sought by towns and villages. This might address situations like the Rt 30 dynamic striping, as well as snow-plowing around bulb outs or neck-downs.

Next meeting is scheduled for 12 September and will be announced by e-mail.

Meeting adjourned at 6:15

As Accepted by Committee vote 12 Sep 11