The chair called the meeting to order at 4:33 PM.

**ATTENDANCE**

- Lew Sorenson (Chair)
- Chuck Wise
- Gabby Ciuffreda
- Deborah Wright (Rockingham Commissioner)
- Joel Bluming (Resident)
- George Mora
- Prudence MacKinney
- Wendy Harrison
- Mollie Burke (Legislature)
- Erica Roper (Staff)

**BUSINESS**

Introductions delayed until after 1st agenda item

Health and Transportation - Snowshoes in Libraries Update

*Report and conversation with Prudence MacKinney*

23 pairs of snow shoes were checked out (since March) 4 to youth, 14 adults, 5 survey responses were completed, 3 respondents were new to snow shoeing, 3 people used informational resources and found them helpful. For those who were new at snow shoeing it would be helpful to have some guidance on how to snow shoe. Short discussion on what that might look like.

Introductions

Transportation Plan Update Discussion

WRC staff planner Erica Roper began by directing the group to look at the first steps section of the WRC Regional Plans update handout, attempted to explain the October 17th timeline for completing the initial review process and scope of what should be updated.

Noted disconnect between policies and implementation, policies are mostly geared to development control. New plan should include clear steps for implementation beyond development control.
The purpose and objective statement is a living document that should be updated annually. It was suggested that we use it as is and update at the end of the process.

Erica will send out Committee Procedures Document

Erica clarified that the complete update is not expected by October just an assessment of what the existing plan and a scope for update. Then encouraged the committee to share their thoughts so far;

The committee would like to be more involved in town transportation plan updates – perhaps review and sending comments.

Clarity will be needed on the Project Prioritization Process

The committee discussed what structure they are interested in. Folks indicated a preference for a fully integrated plan. Continued discussion on cross references and coordination between committees, there is an opportunity if elements are noted as part of the review process. Gabby is on the natural resources and brownfield committees, no overlap with energy committee.

Page numbering method in current plan is confusing. Should be fixed through integration. Interest in utilizing a document expert. Erica expressed some expertise.

Would like to see; more specific about policies and goals, consideration of climate change, maintenance supportive/related policies, policies that support that capital projects and grant applications towns are pursuing.

Look at town transportation goals.

**ADMINISTRATIVE**

May minutes will be updated to fix the date and 2 spelling errors. With these edits Prudence moved for approval, all seconded all voted in favor.

Next Meeting scheduled for **July 9th at 4:30pm at the Windham Regional Commission.**

Meeting adjourned 5:33pm

Respectfully submitted,

Erica Roper
Transportation Planner