The Chair called the meeting to order at 4:30 PM.

ATTENDANCE
Matt Mann (staff)               Wendy Woods - BDCC
Cullen Meves (staff)           Susan Lawrence – Wilmington Works
Lew Sorenson - Chair           Gretchen Havreluk – Town of Wilmington
Mal Herbert                    Mark Shea – Town of Readsboro

MINUTES APPROVAL
Approval of the minutes of September 9, 2013 was tabled due to the lack of a quorum.

BUSINESS

Transportation Alternative Projects – Support Letters
The Towns of Wilmington, Readsboro and Putney requested support letters for their applications to the Transportation Alternative Grant Program. The Town of Wilmington will be applying for planning dollars to conduct a feasibility study on the existing sidewalk infrastructure and on the possible expansion of it, extending outside the downtown area. The Town has committed 50% of the overall costs for the study and will probably phase-in the implementation of sections of sidewalk, in the coming years.

The Town of Readsboro is applying for construction dollars to reconstruct the existing sidewalk infrastructure. Some sections of the existing sidewalk are 3 feet, and others are 4 and feet wide. The Selectboard supports the application. The Committee discussed future pedestrian planning should include improved access to the Elementary School/Town Offices. A representative from the Town of Putney was not able to attend. The Putney project encompasses extending the already funded sidewalk to Basketville and extending it further north along US5; eventually connecting to Landmark College. It includes installing a 5 foot sidewalk, with granite curbing, paralleling US5. After discussions, the Committee members present supported the three projects.

Windham Region Plan Update – Land Use Chapter
Cullen Meves, staff, discussed the Regional Plan update. She clarified that the Regional Transportation Plan will be an addendum to the Regional Plan. She asked if any Committee members had comments to the draft Land Use Chapter. She also discussed the fact that the Land Use chapter in the Transportation Plan refers to different land uses then the Regional Plan. She is updating the Transportation Plan, with this in mind, and will discuss this at an up-coming Committee meeting.
Statewide Transportation Improvement Program (S.T.I.P) Hearing

Due to time constraints, Matt provide a brief description of the S.T.I.P document and hearing. The STIP is a staged, multi year, statewide, intermodal program of transportation projects, funded by the Federal Highway Administration and Federal Transit Administration, which are consistent with the Statewide Long Range Transportation Plan and its planning processes and the Chittenden County Metropolitan Planning Organization’s Transportation Improvement Program and processes.

Next Meeting Date: November 11th