Executive Board  
August 9, 2011  
WRC Conference Room

Commissioners Present: Elaine Beckwith, Tom Buchanan, Fred Bullock, Melinda Bussino, Corky Elwell, Jodi French, John Whitman, Norm Wright  
Excused: John Kristensen, Carolyn Partridge  
Staff Present: Chris Campany, Ashley Collins  
Convened: 7:01pm

Administrative Reports:  
Secretary’s Report: On a motion by Jodi, seconded by Norm, the minutes from the July meeting were approved.  
Treasurers Report: On a motion by Jodi, seconded by Fred, the Treasurers’ report was approved.

Executive Director’s Report & Other Business:  
- FY2012 Work Program and Budget – On a motion to send the proposed FY2012 Work program and Budget to the full Commission was moved by Jodi, seconded by Tom, motion was approved.
  - Committee Member Management: The chair of each committee should inform the Commission chair of any inactive committee members. The Commission chair can then remove the person from the committee if they have proved to be inactive for an extended period of time. A letter can then be sent informing the Commissioner that such action of removal will be taken unless they inform the WRC that they would like to continue serving a committee. There was some discussion regarding the committee chairs being consulted before a Commissioner gets appointed to a committee in regards to balance and variety. For example, having more than one person from the same town serve on the same committees.
  - CRJC Wantastiquet Local River Subcommittee: WRC has been asked to staff the CRJC Wantastiquet Local River Subcommittee and will be paid $4,000 for this work. The Subcommittee will meet quarterly
  - NADO: (Highlights of the report)
    - WRC is viewed as being competent and A-Political. One of the biggest challenges is consistency with product and leadership.
    - All RPC’s will go through a strategic planning process and come up with a peer review process. Currently working towards a common format and structure.
- Suggestion that in the Fall PPLC convene area legislators to explain that we do perform well in all areas.

- The report also touches on Regional Development Corporations and their staff and capacity to lead economic development.

- **Enhanced Consultation Requirement:** VAPDA is pulling together a common agenda and a common report format for all RPC's to use. The process will be to do a qualitative review of each town plan twice in an eight year period. This is very different and distinct than the town plan approval process currently set forth.

- **Annual Dinner Update:** Chris discussed that the annual dinner will be held in October, at the same facility as past years, Masonic Temple in Rockingham. There were no objections from the Board. Chris also mentioned that we were working on lining up a guest speaker, and was hopeful that Tom Wessels would be available to present.

**Committee Reports:**

**Brownfields:** Norm gave a brief update on current projects, and mentioned there was a new site in Saxtons River. They will be moving forward with grant funding, in particular the revolving loan fund (RLF).

**Energy:** The committee minutes were distributed for review; there were no questions or discussion regarding the minutes.

**Finance:** Norm gave a brief update on finance.

**Natural Resources:** The committee minutes were distributed for review; there were no questions or discussion regarding the minutes. John Whitman mentioned that there will be three county foresters serving as guest speakers at the August 13th meeting, and is hoping that meeting will be well-attended.

**Planning Coordination:** There was no recent meeting of the PCC; however Jodi mentioned that there are public hearings scheduled for the towns of Weston and Putney. The PCC will meet on August 24th to approve the plans and processes to send to the full Commission’s annual business meeting.

**Project Review:** Elaine mentioned that the committee has begun work on the Purpose and Objectives Statement. She also gave a brief update on current projects and applications, including: an application on Twin Falls in Saxtons River and North Westminster for which the Committee has filed a motion, Mt. Snow Master Plan Update, which included positive findings.

**Transportation:** The Committee met on August 8th, where the majority of time was spent discussing enhancement applications. Brief updates were given on current projects. The Committee will be coming up with letters of support for various projects.
Community Development:
LEPC:
Nominating:
Public Policy & Leg:  

\{ No Meetings \}

Jodi moved to accept the committee reports, seconded by Norm, committee reports were accepted.

On a motion by Norm, seconded by Jodi, the meeting was adjourned.
Meeting Adjourned: 9:20pm

Respectfully Submitted,
Ashley Collins