Executive Board  
September 9, 2014  
WRC Conference Room

Commissioners Present: Jodi French (Chair), Tom Consolino, Jack Cunningham, Piet van Loon  
Excused: Maggie Bartenhagen, Heath Boyer, Denis Pinkernell, Lew Sorenson, Norm Wright, Carolyn Partridge,  
Staff Present: Chris Campany, Ashley Collins  
Convened: 7:01PM

Note: There was not a quorum with only 4 Board members present. No actions were taken.

Administrative Reports:  
Secretary’s Report: There were suggestions for minor edits on the draft minutes. No action was taken.  
Treasurer’s Report: Executive Director Chris Campany highlighted a few points from the budget such as new traffic counters, a new phone system, and summarized the Personnel Committee meeting’s decisions relating to staff salaries. No action was taken.

Bylaw Amendment: There was discussion about bylaw quorum requirements at Full Commission meetings and if the Executive Board should have authority to take action if it is a timely matter. P. van Loon suggested changing the language to read “75% of towns in good standing that have appointed at least one Commissioner.” It was also suggested that the language of the bylaw more clearly define the entitlement of towns in good standing to appoint up to two Commissioners. Chris asked the Board to review the terms annual meeting, business meeting, and annual business meeting which are all used to define one specific Commission meeting. It was suggested the bylaws consistently reference this meeting as the “Annual Meeting”. No action was taken.

Open Meeting Law: As discussed in the last Board meeting the new law states that draft minutes be produced within 5 days of the meeting. Commissioner Carolyn Partridge reported to Chris Campany that she had consulted Legislative Counsel about this requirement, and it was explained that the legislative intent of the 5-day requirement included weekends and holidays. The consensus was there needs to be consistency with all Committees producing minutes; the discussion will continue at the next Board meeting.

Windham County Economic Development Program: Chris explained that the application process does not require comment letters from applicants before the application is submitted. The WRC and Brattleboro Development Credit Corporation are, however, required to comment on applications that are selected by the state to go forward. Chris explained that the BDCC would like to jointly review applications with the WRC. Because of the tight turnaround time, Chris suggested that staff be responsible for the review, that the review could be done with BDCC staff, but that the WRC and BDCC would file separate comments. WRC would comment only on whether or not an application
comports with the Windham Regional Plan, and anticipated that BDCC would comment on application comportment with the Windham Regional CEDS. Those in attendance agreed with this process but it was asked that the final statements come from the Executive Director.

**Executive Director’s Report:**
1. Chris informed the Board that the Nuclear Advisory Panel has notified all of its members, and will hold the first meeting on September 25th.
2. Chris explained that on September 5th WRC received a response from the Public Service Board concerning proposed definitions for “good cause” and “substantial deference” in Section 248a. It was his opinion that the PSB ostensibly upheld the status quo.

**Committee Reports:**

**Energy:** The Comprehensive Energy Plan (CEP) is to be updated in 2015. There has been discussion among Regional Planning Commissions and the Public Service Department about the value of regional energy planning and regional input into the CEP update. Chris has discussed with Bennington County Regional Commission the possibility of collaborating on a regional energy plan for the entire southern portion of the state. The RPC energy committee chairs and staff will discuss this possibility. The Committee plans to submit comments before the next Executive Board meeting on the boiler/pellet heating in schools Request for Information from the Clean Energy Development Fund.

**Project Review:** J. Cunningham explained that Haystack/Hermitage has presented an incomplete Master Plan for their projects. The Committee has responded that they will not review any further applications until things are submitted in complete form. Chris will be drafting a request for a status conference. Tom Consolino asked if he could share the article that explains the WRC’s Act 250 participation with the Wilmington Selectboard and town manager. Chris explained the article was for public information and encouraged Tom to share it with the town.

**Transportation:** There was a presentation by Ross McDonald with VTrans at the September meeting. They discussed the government program, carpooling, van/bus transportation systems and funding. There was a brief update on Deerfield Valley Transit Association (DVTA). WRC Planner Alyssa Sabetto made a presentation on the ERAF (Emergency Relief Assistance Fund) requirements.

**Brownfields:  
Community Development:  
Emergency Planning:  
Finance:  
LEPC:  
Natural Resources:  
Nominating:  
Planning Coordination:  
Public Policy & Legislative:  
Regional Plan Update:**

} No Meeting / Nothing To Report
Other Business:
Chris explained that he would like to form a Wastewater Technical Advisory Committee to advise the WRC on efforts to explore village and downtown wastewater concerns, opportunities and solutions. Several towns have already expressed interest in the subject. Those in attendance supported the creation of the committee.

T. Consolino *moved* adjournment.
**Meeting Adjourned: 8:47PM**

Respectfully Submitted,
Ashley Collins