Commissioners Present: Jodi French (Chair), Norm Wright, Tom Consolino, Greg Brown, Piet van Loon, Jack Cunningham, Maggie Bartenhagen, Alan Lacombe via telephone, Denis Pinkernell via telephone

Excused: Carolyn Partridge, Lew Sorenson

Staff Present: Susan McMahon, Ashley Collins

Convened: 7:00PM

Administrative Reports:

Secretary’s Report: On a motion by T. Consolino, seconded by J. Cunningham the January minutes were approved by a roll call vote, with three abstentions.

Treasurer’s Report: On a motion by N. Wright, seconded by J. Cunningham the Treasurer’s Report was approved by a roll call vote.

 Halifax Town Plan: The WRC received a request from the Town of Halifax to review its plan for approval. The panel reviewed the town plan and reported their findings back to the Planning Coordination Committee (PCC). The PCC recommended approval of the plan, and confirmation of the town plan and process. J. Cunningham made a motion to approve the plan as presented, and was seconded by T. Consolino; motion was approved by a roll call vote, with two abstentions. On the confirmation of the town plan and process J. Cunningham made a motion, seconded by N. Wright; motion was approved by a roll call vote with two abstentions.

Audit Acknowledgement: N. Wright gave an overview of the FY2015 Audit and moved its acceptance, seconded by T. Consolino; motion was accepted by a roll call vote.

New Appointments: Wendy Harrison, the newly appointed Citizen Interest Commissioner for Community Development has requested to serve on the Community Development, Project Review, and Public Policy & Legislative Committees. On a motion by J. Cunningham seconded by N. Wright, the motion was approved by a roll call vote for Wendy Harrison to serve on the above mentioned Committees.

April Hensel Resolution: WRC has prepared a service recognition resolution for April Hensel’s work with Act 250. J. Cunningham moved that the resolution be approved and sent to the Commission meeting on March 29th, seconded by T. Consolino; motion was approved by a roll call vote.

Energy Committee Chair Appointment: There is currently no chair of the Energy Committee with the most recent chair’s retiring from Commission activity. The Executive Board members have an option to serve as the chair, or look at the current committee member list for other possible options
to fill the position. The position will remain open for now and the Energy Committee will discuss this at their next meeting.

**Susan McMahon, Associate Director:** WRC Associate Director, Susan McMahon gave an update on the Municipal Shared Services Outreach and the status of the Shared Services Agreement, formerly known as the Council of Governments. There is a need in the smaller towns for shared services such as: purchasing large equipment, shared equipment, procurement of fuel oils, animal control officers, and IT. If the legislation passes WRC would need to draft bylaws and have them adopted by 67% of the Board. This will give WRC the option to provide this service to towns that choose to participate, and towns would pay a fee for the service.

**Executive Director’s Report:** Executive Director Chris Campany was away at the Nuclear Regulatory Commission Regulatory Information Conference where he was invited to speak. As he was not at the meeting he sent his report via email. There was no discussion.

**Committee Reports:**
- **Finance:** The Committee met in February to accept the FY2015 Audit Reports, and they also discussed the State of Affairs as it relates to the deficit.
- **Project Review:** The Hermitage is in the Master Plan Review Process, and participated in the first hearing on March 4th. There were some outstanding wetlands and water related issues but otherwise things seem to be moving in the right direction.
- **Transportation:** The Committee is focused on changes to the 2016 grant application for Better Back Roads. Matt Mann also did a presentation for Complete Streets on town highways.

**Brownfields:**
- **Community Development:**
- **Emergency Planning:**
- **Energy:**
- **LEPC:**
- **Natural Resources:**
- **Nominating:**
- **Planning Coordination:**
- **Public Policy & Legislative:**

No Meeting / Nothing to Report

N. Wright moved acceptance of the Committee Reports, seconded by T. Consolino; the Committee Reports were accepted by a roll call vote.

N. Wright moved adjournment.

Meeting Adjourned: 8:00PM

Respectfully Submitted,
Ashley Collins