Commissioners Present: Jodi French (Chair), Tom Consolino, Heath Boyer, Lew Sorenson, Jack Cunningham, Carolyn Partridge, Piet van Loon
Excused: Norm Wright, Denis Pinkernell, Maggie Bartenhagen, Alan LaCombe
Staff Present: Chris Campany, Ashley Collins
Convened: 7:00PM

Administrative Reports:
Secretary’s Report: On a motion by T. Consolino, seconded by J. Cunningham the minutes from the October meeting were approved.
Treasurer’s Report: Due to family medical issues of the Finance Manager, the treasurer’s report was not available as a handout. C. Campany gave the Board an overview of November’s financials.

Full Commission Start Time: P. van Loon moved that we stay with the current start time of 7pm; motion was seconded by H. Boyer. The Board was divided about this decision and there was an extended discussion regarding the poll to Commissioners. It was decided that we will start the January Commission meeting at 7pm and add this as an agenda item for the Commissioners to vote by roll call for a 6pm or 7pm start time. It was also suggested that staff eliminate the 6:30 start time option since relatively few Commissioners identified that as a preference, and again poll the Commissioners ahead of the January Executive Board meeting as to whether or not they would prefer a 6 p.m. or 7 p.m. start time.

Letter of Interest: C. Campany circulated a Letter of Interest Outline for the Clean Energy Development Funds dedicated to Windham County and asked the Board to authorize WRC to submit a Letter of Interest on behalf of the WRC. C. Partridge moved that the Board authorize staff to submit a letter of interest, seconded by J. Cunningham, motion was approved. P. van Loon noted that he would like to see the signer of the letters identified, (i.e. planner, senior planner, etc).

Citizen Interest Candidate: C. Partridge moved to nominate Wendy Harrison as the Community Development Citizen Interest Commissioner, seconded by J. Cunningham; motion was approved and will go to the Full Commission meeting for a vote in January.

New Appointments: Robin Howe, Wilmington Commissioner, has requested to serve on the Brownfields Steering Committee. On a motion by C. Partridge, seconded by J. Cunningham; motion was approved to appoint Robin Howe to the Brownfields Steering Committee.

Executive Director’s Report:
Executive Director, Chris Campany, is asking the Board for support to participate a friend of the court brief related to the appeal of the Exit 1 court decision which ostensibly nullified the policy positions contained within the regional plan of the Two Rivers Ottauquechee Regional Commission. J. Cunningham moved that WRC join in the amicus brief of any of the Regional Planning Commission’s (RPC’s) and commit the resources necessary to it. The motion was seconded, and approved.

Decommissioning: NDCAP voted to support the position that the NRC should substantively engage with nuclear host communities in the development of decommissioning policy. The NRC has filed advance notice of rulemaking and would like comments by January 4th. There is now a webinar hosted by the National Association of Development Organizations that Chris will be involved with to explain what the stakes are for communities when a plant shuts down.

Southern Vermont Economic Development Zone Report: The Zone, created by the legislature without additional resources in its 2015 session, asked appointed stakeholders and the RPCs and RDCs in the Bennington and Windham regions to meet and submit a report identifying opportunities for economic development collaboration. The most significant recommendation was to invite the Bennington Region to potentially build upon the existing Windham Regional comprehensive economic development strategy.

Chris informed the Board that after reviewing the cost proposal for the Austine building WRC will not be relocating.

Council of Governments Enabling Legislation: RPCs have met with state agencies, legislators and VLCT to explain the reasoning behind legislation that would enable RPCs to form Councils of Government as a means by which to support inter-municipal services and collaboration.

Committee Reports:

Brownfields: The Committee is in the process of submitting a major application for funding.

Energy: H. Boyer gave an overview of the Comprehensive Energy Plan, including some background information on the data from the Environmental Protection Agency (EPA) and renewable energy. H. Boyer made reference to other towns in Vermont that made a petition urging other area towns to join forces to determine projects within their towns. He was not asking for any action by the Board but would like the Board to read his comments and discuss at the January meeting.

LEPC: The Southern Windham COAD (community organizations active in disaster) has formed an interim executive committee chaired by Gretchen Havreluk until the membership and be further developed and officers elected.

Natural Resources: The Committee has been busy with clean water work, and has been connecting with various groups/boards in the region for workshops and forums.

Planning Coordination: The Committee will meet on December 14th where they will discuss the Putney Town Plan Review, and they expect to receive several other town plans for review in the near future.

Project Review: The Haystack Corporation submitted a 3rd draft of the master plan. There was no ruling or action taken by the Environmental Commission. There are two major components
regarding natural resources that are not included in the plan, but are required by the regional plan, and required by the Environmental Commission.

**Public Policy & Legislative:** The Committee will meet on Monday December 14th as their annual organizational meeting before the Legislative Session starts for 2016.

- **Community Development:**
- **Emergency Planning:**
- **Finance:**
- **Nominating:**
- **Transportation:**

  No meeting / Nothing to report

J. Cunningham moved to accept the Committee reports, seconded by C. Partridge. Committee reports were accepted.  
**Meeting Adjourned:** 8:57PM

Respectfully Submitted,  
Ashley Collins