Community Development Committee  
Minutes from meeting: 13 April 2017  
Location: WRC Conference Room

Community Development Committee present: Alan LaCombe (Chair), Greg Brown, Wendy Harrison, Stephen Dotson and Roger Turner  
Staff present: Susan McMahon  
Guest present: Sarah Lang, BDCC

Called to order 4:30 pm

1. **Introductions/Minutes Approval**  
The minutes of 9 March 2017 was approved.

2. **Sister City Program**  
S. Dotson discussed the Sister City Program and explained that it is a long term relationship between two cities or regions in different countries. He explained that the Ecovation Hub is exploring pursuing a Sister City relationship that would pair Windham Region with a region/city that shares characteristics and strengths similar to our Region. He said that the WRC would be a good sponsoring organization and the Community Development committee would be the best place to work on this issue. The Committee discussed and approved this request.

3. **Economic Development Training for Planning Commission**  
S. McMahon updated the Committee that WRC will hold the training in mid-May

4. **Living Communities Challenge**  
S. McMahon updated the Committee that staff from WRC and Building Green will be meeting with Algiers Village’s organizations to begin the master planning for the village.

5. **Update Announcements in Topic Areas**  
   - **Brownfields** – S. McMahon updated the Committee on the status of assessment and RLF projects.  
   - **Economic/Community Development** –
     - S. McMahon updated the committee that Westminster submitted their renewal application for Village Center designation for the four Westminster villages. Newfane is in the process of pulling together the designation for three villages in Newfane.  
     - W. Harrison will send some possible dates for the Committee to tour the Brattleboro Retreat Farm project.  
     - S. Lang updated the committee on three upcoming economic development meetings/trainings:  
       - May 3rd – Federal delegation discussion on economic development  
       - May 12th – Town leadership meeting on economic development  
       - May 24th – Southern Vermont Economic Development Summit

6. **Other Business/Next Meeting**  
Next meeting – April 13, 2017  
Meeting adjourned at 5:40 p.m.