Community Development Committee
Minutes from meeting: 12 November 2015
Location: WRC Conference Room

Community Development Committee present: Katie Buckley, Andy Gluss, Lynn Barrett, Roger Turner, and Edie Mas
Staff present: Susan McMahon

Called to order 4:35 pm

1. **Introductions/Minutes Approval**
   The minutes of 11 June 2015 and 10 September 2015 were approved.

2. **Planning for Prevention**
   E. Mas moved and L. Barrett seconded that we will assist the Windham County Prevention Coalition on updating *A Primer on Planning for Prevention* that was developed for Lamoille County. The motion passed unanimously.

   S. McMahon explained that the Coalition will not be receiving data until after the January 2016 and they are not expecting anything from WRC until after that. The Coalition is asked WRC to update the municipal plan section and items to spotlight as successes. The Committee suggested that for healthy retailer practices we could suggest Putney, Guilford or West Townshend General Stores. Other suggestions included – Food Connects program, and Beer and Wine Festival soup night. The Committee agreed to think of other examples for the January meeting.

3. **Regional Housing**
   S. McMahon reported to the Committee that an updated project proposal for a Windham Region Residential Real Estate Market Analysis was resubmitted for inclusion in the Windham Region Comprehensive Economic Development Strategy (CEDS). S. McMahon discussed that she will be meeting with G. Brown and C. Campany to determine funding that will allow us to continue work on this project.

4. **Forest Economy**
   S. McMahon updated the Committee that over 50 people attended a panel discussion, *Local Wood Local Good* at Brattleboro Museum & Art Center (BMAC) on October 22nd. This was held as part of BMAC’s exhibit *Shedding the Light on the Working Forest*. The panel brought together representatives of forestry-related businesses to discuss how to develop markets for local wood products. She discussed that WRC will be holding a meeting in January 2016 to discuss specific actions to make our forest and forest economy stronger.

5. **Municipal Shared Services**
A Municipal Shared Services Meeting is scheduled for 11/19 at Townshend Town Hall. At this meeting Town officials will be discussing procurement issues and sharing equipment.

6. **Update and Announcements in Topic Areas**
   - **Brownfields** – S. McMahon discussed the following sites are in different assessment phases:
     - Liberty Mill (Bellows Falls) – Phase II waiting for draft report
     - Root Property (Estey Organ) – Draft Corrective Action Plan under review
     - Arch Street (Brattleboro)- Draft Corrective Action Plan under review
     - Former Wilmington High School – Phase I underway
     - Robertson Paper Mill – Historic preservation assistance
   The following sites have completed their clean up using WRC’s Brownfields:
     - Barnboard (DVTA)
     - Tri-State Auto (New England Youth Theatre)
     - Planet Gas (Brattleboro Area Farmer’s Market)

   - Cultural and Historic
   - Infrastructure
   - Recreation
   - **Economic/Community Development** – Downtown Coordinators Meeting – December 4th, Wilmington, VT
   - Education
   - Human Services

7. **Other Business/Next Meeting**

   Next meeting January 14th, 2016
   Meeting adjourned at 5:45 p.m.